



Nomination Form | ANZAM President Elect | 2027 – 2028

Nominations must be received by: **Friday 9th October, 2026**

Email: anzam@anzam.org

To be eligible, you are required to be a current ANZAM financial member in the Life fellowship, Fellow, Professional or Retired member category.

Roles and Duties of ANZAM President-Elect | President and | Past President

The roles of President, President-Elect and Past President are configured to provide a continuity of leadership for ANZAM. The President-Elect is the first role that starts this leadership journey and is an elected position. The President-Elect can be nominated by eligible financial ANZAM members from any Regional Division of ANZAM. Nominations must be in writing (form attached) and signed by both nominator and nominee who must both be current financial ANZAM members in the Life Fellowship, Fellow, Professional, or Retired Member category. Associate members are not eligible.

Nominees for President-Elect must also have served on the ANZAM Board for at least two of the last five years (as at December 2026). The President-Elect serves a two-year term under the President and then takes on the role of President for two years. Following a two-year term of office as President, the outgoing President undertakes the role of Past President for one year (optional two-year term).

Guidance for Prospective Nominees

All Professional and Fellow Members in Regional Divisions 1–5 (Australia and New Zealand) remain eligible to be nominated for President-Elect in accordance with the Constitution.

To help nominees and Members assess readiness for the role, the Board encourages nominees to be able to demonstrate **one of** the following:

- **Board Service:** service on the ANZAM Board for at least two of the last five years (as at December 2026); or
- **Professoriate Standing:** current appointment as a Professor or Associate Professor, together with evidence of capacity to serve the full five-year (optional six-year) term and a demonstrated commitment to ANZAM.

Nominees who wish to demonstrate the second pathway are invited to complete the “**Demonstration of Commitment to ANZAM**” section below. This is intended to assist the Board and Members in assessing candidacy, and completing it is optional rather than a condition of nomination.

Why? The role of ANZAM President-Elect and President provide an invaluable opportunity to:

- Undertake a significant leadership role in a highly-regarded academic member organisation.
- Be a part of a unique professional body, interacting with senior academics, students, the ANZAM Board and

Australian and New Zealand Academy of Management | ABN 51145589475
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Academy Manager.

- Grow ANZAM membership.
- Build new connections and collaborations both within Australia, New Zealand and with overseas counterparts.
- Build new skills or enhance existing skills in strategic development, financial & legal oversight.
- Build your profile as a leader within the University management sector.
- Contribute to the ANZAM vision and purpose.

Term:

- (a) A person elected to be the President-Elect shall hold office for a period of up to six years:
 - (i) two years as the President-Elect,
 - (ii) two years as the President, and
 - (iii) one year as the Immediate Past President, with the option to continue for a further year.
The Past President position is an advisory role, with attendance at Board meetings subject to the incumbent's availability and the willingness of their institution to support them in the role.
- (b) Elections for President-Elect will be held every two years.
- (c) The person must remain a current financial ANZAM member for the entire period of their term.
- (d) Company directors are required by law to hold a current Director Identification number (director ID).

Requirements: The President, President-Elect and Past President will form the Executive committee together with the Treasurer, Secretary and Academy Manager. This committee meets regularly (depending on need) and the President, President-Elect and Past President are required to attend these meetings. Currently, the majority of these meetings are held virtually but there may be a requirement from time to time for attendance in person.

There are 7 key Responsibilities for Good Governance of Not-for-profit boards:

- **Ensure Effective Organisational Planning**
 - **Provide Sufficient Resources**
- **Make Sure the Organisation Fulfills Legal Obligations**
 - **Provide Proper Financial Oversight**
 - **Select and Evaluate the employed staff**
- **Improve the Organisation's Public Standing**

President Role (not an exhaustive list):

- (a) Responsible for the conduct of ANZAM's activities in a manner that ensures accomplishment of ANZAM's objectives, subject to the Constitution and the Strategic Plan, and concurrence of the Board on policy matters.
- (b) Ensures due diligence is applied to all ANZAM operations, with the focus on future development and the longevity of the Academy.
- (c) Responsible for establishing and maintaining ethical standards, values, and compliance of the Academy.
- (d) Attends and chairs all ANZAM board meetings, unless otherwise delegated.
- (e) Provides a President's report for ANZAM Board meeting and ANZAM Newsletter/s, with support from the Academy manager.
- (f) Responsible for strategic planning and oversight of all Board Committees.
- (g) Serves as Chair and Member on the Executive committee (which meets regularly dependant on need).
- (h) Coordinates external relations with affiliated and associated organisations and manages outreach activities.
- (i) Makes formal appointments necessary within their term of office.
- (j) Responsible for the oversight of the staff employed, and contractors engaged, by ANZAM, including their annual performance review.
- (k) Attends and opens ANZAM's Annual conference and Doctoral workshop.

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- (l) Serves as ANZAM's representative to conferences of affiliated and associated organisations, unless otherwise delegated.
- (m) Responds to Academy office requests in a timely manner.
- (n) Other duties as required to meet the Academies requirements.

President-Elect Role (not an exhaustive list):

- (a) Acts for the President if the President is temporarily absent or unable to perform their responsibilities due to ill health or misadventure/accident and assumes duties as assigned.
- (b) Succeeds the current President at the termination of the President's term of office (handover occurs at the AGM during ANZAM's conference)
- (c) Attends all ANZAM Board meetings, ANZAM Conference and other ANZAM events.
- (d) Serves as a Member on the Executive committee (which meets every 2-3 weeks).
- (e) Undertakes the process to become a bank signatory and acts (when required) as a secondary authoriser for payments made by the Academy office.
- (f) Responds to Academy office requests in a timely manner.
- (g) Other duties as required to meet the Academies requirements

Immediate Past President Role

- (a) At the discretion of the President, the Immediate Past President fulfils responsibilities as requested by the President.
- (b) Attends ANZAM Board meetings where possible.
- (c) Acts as an advisor to the President.
- (d) Serves as a Member on the Executive Committee (which meets regularly dependant on need).
- (e) Responds to Academy Office requests in a timely manner.
- (f) Other duties as required to meet the Academies requirements.

Executive committee: The Executive committee's responsibilities include (not an exhaustive list): ANZAM membership, Creating value to ANZAM members, Special Interest Groups, International collaborations, Partnerships and the Academy office.

Financial: ALL ANZAM board members pay for their attendance at ANZAM conferences (expenses can include Doctoral workshop fee, Conference registration fee, travel expenses, accommodation costs etc). The only exception is the current ANZAM President whose conference registration, travel and accommodation are paid out of the Conference budget (should their University not fund these items). The Academy office will negotiate the best value for the Academy for flights and accommodation.



Nomination form for President-Elect, to commence term at ANZAM AGM held during the 2026 ANZAM Conference

Nominations are called for the position of ANZAM President-Elect (to assume the Presidency in December 2028). Nominations must be in writing and signed by both nominator and nominee who must both be financial ANZAM members in the Life Fellowship, Fellow, Professional, or Retired Member category.

Nominees for President-Elect must also have served on the ANZAM Board for at least two of the last five years.

Nominations are to be emailed to the Academy office **by 5.00pm (AEDT), Friday 9th October, 2026** Email: anzam@anzam.org.

Notes:

1. ANZAM is not able to fund Board members to attend ANZAM meetings, the ANZAM Conference or other expenses. A nominee's institution must agree to support them financially by signing where shown below. At this stage, it is anticipated that 2 meetings will be in person (with one during the ANZAM conference) and the remainder of the meetings for 2027 will be held virtually, via Zoom.

2. In the event that the number of nominations exceeds the number of vacancies, a ballot will be held.

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Nominee – Demonstration of Commitment to ANZAM

This section is optional. Nominees relying on prior Board service, or who otherwise wish to demonstrate their readiness for the role in this way, may complete it to help nominees and Members assess candidacy. Please outline how you meet the pathway described above, including your capacity to serve the full five-year term (optional six year) (President-Elect, President and Past President) and your understanding of, and commitment to, ANZAM's Vision and Purpose.

Examples of relevant additional ANZAM commitments may include: a minimum term of three years on the ANZAM Board, chairing an ANZAM committee, undertaking the role of Conference Chair or Stream Chair, SIG convenor, Regional representative service, or other significant contributions to the Academy.

Current title/role and University:

Relevant ANZAM history and commitments (e.g. committee chair, Conference Chair, Stream Chair, length of Board service, etc.):

Statement demonstrating understanding of, and commitment to, ANZAM's Vision and Purpose, and capacity to complete the full five-year (optional 6 year) term:

NOMINATOR:

I wish to nominate (please print) _____
Nominee's Name

of _____
University/Organisation

for election to the ANZAM Board as **President-Elect**

Nominator's Name (Please Print)

Nominator's Signature

Nominator's contact details (Email and Phone): _____

NOMINEE:

I consent to my nomination to the ANZAM Board as **President-Elect**. I have read the attached roles and responsibilities document and can commit to the requirements as listed. I understand that I am required to hold a current Director ID.

Nominee's Name (Please Print)

Nominee's Signature

Nominee's contact details (Email and Phone): _____

SUPERVISOR:

I confirm my support of this nomination, including funding for ANZAM meetings/Conferences where required.

Financial Delegate/Supervisor's Name
(Please Print)

Financial Delegate/Supervisor's Signature

Supervisor's contact details (Email and Phone): _____

All nominations and personal details will be treated confidentially.



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